

TOWN OF BIENFAIT
Minutes of the Regular Meeting of Council
Monday, May 11, 2020 6:00 p.m.
In the Bienfait Curling Rink, Bienfait, Saskatchewan

PRESENT: Mayor Paul Carroll
Councillors Ivan Boyer
Chris Dupuis
Ken Bonokoski
Shirley Wheeler
Rob Forster – *arrived at 6:19 p.m.*
Steven Matthewson
Administrator Jessica Franklin

20/05/01-01 Call to Order:

A quorum being present, Mayor Paul Carroll called the meeting to order at 6:00 p.m.

20/05/01-02 Delegation:

6:00 p.m. Blake Penna with Rethink Automation met with Council to discuss hardware options for water and wastewater detection. This hardware would cater to problems encountered within the water treatment plant; a tour would initially take place, followed by a proposal/analysis. Blake offered his time for zero cost as this product is starting to emerge in municipalities and would like to partner with the Town of Bienfait.

20/05/01-04 Minutes:

Forster/Bonokoski

THAT the minutes of April 22, 2020, Regular Meeting of Council shall be approved as presented.

Carried

Wheeler/Boyer

THAT the minutes of April 29, 2020, Special Meeting of Council shall be approved as presented.

Carried

20/05/01-05 Reports:

Forster/Bonokoski

THAT the following reports be accepted as presented:

- a. Verbal Reports
 Council Reports
- b. Written Staff Reports – nothing to report
 Administrator's Report
- c. Committee and Other
- d. Other Written Reports – nothing to report

Carried

20/05/01-06 Financials:

a. Bill List No. 1:

Forster/Boyer

THAT Bill List No. 1 as indicated by cheque #9586 – cheque #9608 in the amount of \$37,087.07 is approved for payment as presented.

Carried

b. Payroll Lists No. 2:

Wheeler/Dupuis

THAT Payroll List No. 2 as indicated by cheque #9700 – cheque #9704 in the amount of \$7,595.51 shall be approved for payment as presented.

Carried



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c. Financial Statements:

Matthewson/Dupuis

THAT the Financial Statements for the Month of April 2020 shall be approved as presented.

Carried

d. Bank Reconciliations:

Boyer/Forster

THAT the following Bank Reconciliations shall be approved as presented:

1. CU Operating Account – April 2020
2. CU Savings Account – April 2020
3. Locomotive Restoration Fund Account – April 2020
4. Town of Bienfait/Coal Creek Reserve Fund Account – April 2020

Carried

20/05/01-07 Unfinished Business:

a. Community Recreation Plan Grant

Bonokoski/Boyer

THAT the Community Recreation Plan Grant shall be tabled to the next regular meeting of Council to provide Administration time to gather information regarding the grant details.

Carried

b. Associated Engineering – Quote for Remote Monitoring of the WTP and WWTP

Wheeler/Dupuis

THAT the Town of Bienfait shall table the quote for remote monitoring of the water treatment plant and wastewater treatment plant to provide Administration more time to collect information on the annual maintenance and contract fees.

Carried

c. GFL – Garbage Pickup

Bonokoski/Boyer

THAT the GFL Environment Inc. garbage pickup shall be tabled until the next regular meeting of Council.

Carried

d. Cleaning of Bienfait Town Office and Library Tender

Dupuis/Forster

THAT the tender regarding the cleaning of Bienfait Town Office and Library be extended until May 29, 2020 to allow more time for tenders to be received.

Carried

e. Culvert Behind Bienfait Memorial Arena – Estimate

Bonokoski/Dupuis

THAT the Town of Bienfait shall purchase 2" pit run to disperse on a portion of the lagoon road to allow for vehicle access to the lagoon during the times of high-water flow.

Carried

20/05/01-08 New Business:


a. Federation of Canadian Municipalities Membership

Bonokoski/Matthewson

THAT the Town of Bienfait shall purchase a 2020 membership from Federation of Canadian Municipalities for a total cost of two hundred eighty-eight dollars and ninety-two cents (\$288.92).

Carried



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b. Purchase of Push Lawn Mower

Dupuis/Wheeler

THAT the Town of Bienfait authorizes the Public Works Manager to purchase two (2) push style lawn mowers; and that the cost of each lawn mower does not exceed six hundred dollars (\$600.00)

Carried

c. Incident Report April 23, 2020

Dupuis/Boyer

THAT the incident report dated April 23, 2020 regarding the broken ball cap on the cylinder of the grader be acknowledged and kept on file; and that all future equipment shall have a pre-trip report prior to usage.

Carried

d. Incident Report April 29, 2020

Forster/Matthewson

THAT the incident report dated April 29, 2020 regarding the blown hose on the Kubota tractor be acknowledged and kept on file.

Carried

e. Incident Report April 30, 2020

Bonokoski/Wheeler

THAT the incident report dated April 30, 2020 regarding the water treatment plant wells five (5) and six (6) being locked to over voltage causing over chlorination of drinking water, be acknowledged, and kept on file.

Carried

f. Bylaw No. 3 (2020) Prohibit the Discharge of Firearms Within the Limits of the Town of Bienfait

Boyer/Dupuis

THAT Bylaw No. 3 (2020) being a Bylaw to Prohibit the Discharge of Firearms Within the Limits of the Town of Bienfait be introduced and read for the first time.

Carried

Bonokoski/Wheeler

THAT Bylaw No. 3 (2020) be read for the second time.

Carried

Matthewson/Dupuis

THAT the third and final reading of Bylaw NO. 3 (2020) be permitted at this meeting.

Carried Unanimously

g. Harassment Prevention Policy

Boyer/Forster

THAT Policy H-1, being a policy regarding Harassment Prevention, be adopted as a Policy of the Town of Bienfait, as presented and attached to, forming part of these minutes.

Carried

h. Complaint

Dupuis/Matthewson

THAT the complaint received on April 28, 2020 be acknowledged and kept on file; and that a letter be sent to Darlene Sylvestre stating the repairs of the rut on her lawn created by the Town's Public Works employees will be completed in a timely manner.

Carried



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i. Complaint

Boyer/Forster

THAT the anonymous complaint received on May 1, 2020 be acknowledged and kept on file.

Carried

j. Complaint

Wheeler/Bonokoski

THAT the complaint received on May 11, 2020 from Jessica Franklin be acknowledged and kept on file.

Carried

k. MLT Aikens Retainer Fee

Bonokoski/Forster

THAT the Town of Bienfait shall pay three thousand dollars (\$3,000.00) as a retainer fee to MLT Aikens regarding the recent harassment claim within the Town of Bienfait's employees; and that the Town of Bienfait has the responsibility to ensure appropriate conduct in the workplace.

Carried

l. Order to Remedy - 414 Walsh Street

Bonokoski/Forster

THAT an Order to Remedy for 414 Walsh Street have until June 15, 2020 at 8:00 a.m. to have the situation rectified; and if the property does not have the loose tin secured on the house by that time, an external company will be hired to secure the tin on the house; and any and all costs incurred will be charged back to the property.

Carried

m. Street Sweeping Schedule

Boyer/Matthewson

THAT the street sweeping schedule be tabled until the next regular meeting of Council.

Carried

n. Reopen Town Office to the Public

Wheeler/Dupuis

THAT the Town of Bienfait office shall reopen to the public due to the provincial phases of Re-Open Saskatchewan that commenced May 5, 2020.

Carried

o. Public Works Employees

Wheeler/Boyer

THAT due to recent events the Town of Bienfait Manager Kent Mehler shall work 40 hours per week to ensure supervision of the summer students until such a time that Public Works employees return to work.

Carried

p. 3rd Cell Pump

Dupuis/Forster

THAT the raft holding the 3rd cell pump be repaired and an additional walkway be built to secure the raft in place; and that the raft walkway shall ensure the safety of employees during times that the 3rd cell is full and requires the pump to engage.

Carried



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g. SENSUS Audit Documents

Bonokoski/Forster

THAT the 2019 draft financial statement of the Town of Bienfait be accepted as presented; and that the signed copy be returned to SENSUS.

Carried

20/05/01-09 Correspondence:

Wheeler/Forster

THAT the correspondence as listed on the agenda be acknowledged and filed for future reference.

Carried

20/05/01-10 Other Business:

a. Rethink Automation

Dupuis/Boyer

THAT the Town of Bienfait shall contact Blake Penna regarding a proposal for the installation of hardware that shall monitor the chlorine, turbidity and other possibilities on a constant basis; and that shall ensure the early detection of water quality within the Water Treatment Plant.

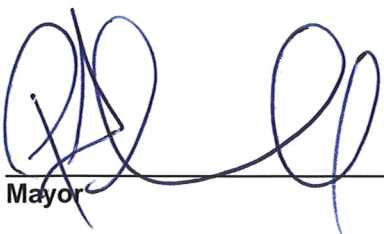
Carried

20/05/01-11 Adjournment:

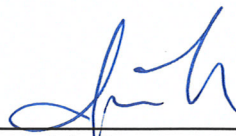
Carroll/Bonokoski

THAT this meeting be adjourned at 8:43 p.m.

Carried



Mayor



Administrator