

TOWN OF BIENFAIT
Minutes of the Regular Meeting of Council
Wednesday, April 22, 2020 6:00 p.m.
In the Bienfait Curling Rink, Bienfait, Saskatchewan

PRESENT: Mayor Paul Carroll
Councillors Ivan Boyer
Chris Dupuis
Ken Bonokoski
Shirley Wheeler
Rob Forster
Steven Matthewson - *absent*
Administrator Jessica Franklin

20/04/02-01 Call to Order:

A quorum being present, Mayor Paul Carroll called the meeting to order at 5:56 p.m.

20/04/02-02 Delegation:

6:00 p.m. David Mackenzie met with Council to discuss the date of hire for the Town Manager; and why the town hired a fifth employee. David also asked if the town Administrator was competent in her position. David questioned whether Council is required to wear PPE on the jobsite. David questioned the Policy on Council Renumeration and the dollar amount Council is paid per meeting. David questioned why the town had paved patches on Bradley Avenue in 2019. Davide questioned how much the new Town Office pump out cost.
6:20 p.m. David Mackenzie departed the meeting.

6:47 p.m. Kent Mehler met with Council do discuss his recent employment.

7:29 p.m. Kent Mehler departed the meeting.

20/04/02-04 Minutes:

Wheeler/Bonokoski

THAT the minutes of April 8, 2020, Regular Meeting of Council shall be approved as presented.

Carried

20/04/02-05 Reports:

Forster/Bonokoski

THAT the following reports be accepted as presented:

- a. Verbal Reports
Council Reports
- b. Written Staff Reports – nothing to report
Administrator's Report
- c. Committee and Other
- d. Other Written Reports – nothing to report

Carried

20/04/02-06 Financials:

a. Bill List No. 1:

Bonokoski/Dupuis

THAT Bill List No. 1 as indicated by cheque #9585 – cheque #9567 in the amount of \$9,757.35 is approved for payment as presented.

Carried

b. Payroll Lists No. 2:

Forster/Boyer

THAT Payroll List No. 2 as indicated by cheque #9688 – cheque #9692 in the amount of \$8,045.78 shall be approved for payment as presented.

Carried



TOWN OF BIENFAIT
Minutes of the Regular Meeting of Council
Wednesday, April 22, 2020 6:00 p.m.
In the Bienfait Curling Rink, Bienfait, Saskatchewan

c. Council Remuneration:

Wheeler/Bonokoski

THAT the Council Remuneration for the month of April 2020 as indicated by cheque #9693 to cheque #9699 in the amount of \$3,475.00 shall be approved for payment as presented.

Carried

20/04/02-07 Unfinished Business:

a. Community Recreation Plan Grant

Dupuis/Bonokoski

THAT the Community Recreation Plan Grant shall be tabled to the next regular meeting of Council to provide Administration time to gather information regarding the grant details.

Carried

b. Associated Engineering – Quote for Remote Monitoring of the WTP and WWTP

Wheeler/Boyer

THAT the Town of Bienfait shall table the quote for remote monitoring of the water treatment plant and wastewater treatment plant to provide Administration more time to collect information on the annual maintenance and contract fees.

Carried

c. SaskPower Invoice – 3rd Cell

Dupuis/Forster

THAT the SaskPower invoice for the 3rd Cell be acknowledged that the power meter was reading a faulty read of 1kw; and that the invoice for SaskPower shall be paid in the amount of ten thousand six hundred one dollars and thirty four cents (\$10,601.34).

Carried

d. Bylaw No. 2 (2020) – Dispense with the Mailing of Assessment Notices

Bonokoski/Wheeler

THAT Bylaw No. 2 (2020), being a Bylaw to Dispense with the Mailing of Assessment Notices be read for the second time.

Carried

Boyer/Dupuis

THAT Bylaw No. 2 (2020) be given the third and final reading at this meeting and now be adopted, signed, and sealed as a Bylaw of the Town of Bienfait.

Carried

d. GFL – Garbage Pickup

Dupuis/Wheeler

THAT the GFL Environment Inc. garbage pickup shall be tabled until the next regular meeting of Council.

Carried

e. Resident – Mid City Plumbing and Heating Inc. & Southwest Sewer Cleaning and Inspections Invoice

Wheeler/Boyer

THAT after careful consideration of all aspects of the invoices submitted, that the Town of Bienfait shall reimburse Rodney Slusar and Claude Schnell for one invoice each, being the oldest dated invoice submitted, for the camera snake of the town sewer line in 2019; and that the invoices are in the amounts of five hundred eighty six dollars and eight cents (\$586.08) and three hundred sixty dollars and seventy five cents (\$360.75).

Carried



TOWN OF BIENFAIT
Minutes of the Regular Meeting of Council
Wednesday, April 22, 2020 6:00 p.m.
In the Bienfait Curling Rink, Bienfait, Saskatchewan

f. Summer Student Applications

Wheeler/Boyer

THAT the Council for the Town of Bienfait shall award the Summer Student position for the Museum Attendant to Aurora Lay-Street, 3420 Park Street, Regina, Saskatchewan, contingent upon fulfillment of the following requirements:

1. Written confirmation of enrollment from the educational institution attended from January 2020 to May 2020.
2. Written confirmation of enrollment from the educational institution planning to attend in September 2020.
3. Agreement to carry out in a responsible and proficient manner all the duties listed on the job description.

This job shall commence on Monday, May 11, 2020, and shall terminate on Friday, August 21, 2020. The rate of pay shall be fifteen (\$15.00) dollars per hour for the entire work-term.

Carried

Dupuis/Forster

THAT the Council for the Town of Bienfait shall award the two (2) Summer Student Positions in the Public Works Department; one shall be awarded to Ashley Wilson, Box 64, Bienfait, Saskatchewan, and the other shall be awarded to Tatiana Dutka, Box 174, Bienfait, Saskatchewan, contingent upon fulfillment of the following requirements:

1. Written confirmation of enrollment from the educational institution attended from January 2020 to May 2020.
2. Written confirmation of enrollment from the educational institution planning to attend in September 2020.
3. Agreement to carry out in a responsible and proficient manner all the duties listed on the job description.

These jobs shall commence on Monday, May 11, 2020, and shall terminate on Friday, August 21, 2020. The rate of pay shall be fifteen (\$15.00) dollars per hour for the entire work-term.

Carried

20/04/02-08 New Business:

a. Dust Control

Forster/Wheeler

THAT the Town of Bienfait shall contract the 2020 dust control to Fort Distributors Ltd. for the cost of eight thousand seven hundred and fifty dollars (\$8,750.00) plus applicable taxes.

Carried

b. Bienfait Centennial Parks & Rec Board – Community Spirit Calendar

Boyer/Bonokoski

THAT the Town of Bienfait shall purchase one single block add in the Bienfait Centennial Parks & Rec Board Community Spirit Calendar for the cost of sixty dollars (\$60.00).

Carried

d. Jessica Franklin – Three Month's Probation

Forster/Wheeler

THAT Jessica Franklin the Town of Bienfait Administrator be classified as a permanent employee and that she be put on employee benefits effective April 20, 2020.

Carried

e. Public Work's Employees

Dupuis/Forster

THAT the Town of Bienfait acknowledges the first and second letters of reprimand to Cory Johansen for improper conduct and not wearing required PPE; and that these letters be placed on his file indefinitely.

Carried

TOWN OF BIENFAIT
Minutes of the Regular Meeting of Council
Wednesday, April 22, 2020 6:00 p.m.
In the Bienfait Curling Rink, Bienfait, Saskatchewan

g. Appointment of Human Resources Committee

Forster/Dupuis

THAT the Council for the Town of Bienfait shall appoint Ken Bonokoski, Shirley Wheeler and an alternate of Paul Carroll as the Human Resources Committee for the Town of Bienfait; and this appointment shall be for a one year term, from January 1, 2020 to December 31, 2020; And that the Administrator shall arrange an informal meeting with the Human Resources Committee, Administrator Jessica Franklin, Public Works Manager Kent Mehler, Public Works employees Ed Johansen, Cory Johansen, the CLAC 360 union representative Chad Vankoughnett and Sarah Goddard from Greenline Consulting to improve communication within the Town of Bienfait's employees.

Carried

h. Bylaw No. 3 (2020) – Extend the Time Required for the Completion of the Assessment Role

Boyer/Wheeler

THAT Bylaw No. 3 (2020), being a Bylaw to Extend the Time Required for the Completion of the Assessment Role be introduced and read for the first time.

Carried

i. Culvert behind Bienfait Memorial Arena

Bonokoski/Boyer

THAT the Town of Bienfait authorizes the Public Work's Manager to replace and repair the existing culvert behind the Bienfait Memorial Arena.

Carried

j. Change of Regular Council Meeting Dates – May 2020

Boyer/Bonokoski

THAT the Council for the Town of Bienfait shall change the time and the dates for the following May 2020 Regular Council Meetings:

1. THAT the first regular council meeting to be held at 6:00 p.m. Wednesday May 13th, 2020, shall be changed to Monday May 11th, 2020 at 6:00 p.m.
2. THAT the second regular council meeting to be held at 6:00 p.m. Wednesday May 27th, 2020, shall be changed to Thursday, May 21st, 2020 at 6:00 p.m.

Carried

20/04/02-09 Correspondence:

Wheeler/Bonokoski

THAT the correspondence as listed on the agenda be acknowledged and filed for future reference.

Carried

20/04/02-11 Adjournment:

Carroll/Wheeler

THAT this meeting be adjourned at 8:13 p.m.

Carried

Mayor

Administrator