

**BIENFAIT TOWN COUNCIL**  
**Regular Meeting of Council**  
**Wednesday, January 8, 2020**  
**Municipal Office at Bienfait, Saskatchewan**  
**AGENDA**

**01 Call to Order**

**02 Delegation**

01 Claude Schnell – Resident – Discuss sewage line blockage – 6:00 p.m.

**03 Consideration of Agenda**

01 Review of Agenda as presented, revise as required

**04 Minutes of Previous Meeting**

- 01 Review of Minutes of the November 26, 2019 Regular Council Meeting
- 02 Review of Minutes of the December 30, 2019 Special Council Meeting
- 03 Presentation of errors, omissions or corrections – MOTION to approve

**05 Reports – Council, Staff and Other**

- 01 Verbal Council Reports:
- 02 Written Staff Reports: Administrator's Report
- 03 Committee/Board Meetings:
- 04 Other Written Reports:
- 05 Waterworks Operational Records of the Water Treatment Plant – December 2019

**06 Financial**

- 01 Bill List #1 & #2 - MOTION to approve payment
- 02 Payroll Lists #1, #2 & #3 - MOTION to approve payment
- 03 Financial Statements – December 2019 - MOTION to approve
- 04 Bank Reconciliations – December 2019 - MOTION to approve
  - 1) CU Operating Account
  - 2) CU Save Savings Account
  - 3) CU Town/Coal Creek Reserve Fund
  - 4) Locomotive Restoration Fund

**07 Unfinished Business**

**08 New Business**

- 01 Appointment of Fire Chief
- 02 Appointment of volunteers to the Bienfait Fire Department
- 03 Appointment of Pest Control Officer including baiting of the Ron Gibson property
- 04 Approval of the 2019 Wages Payable
- 05 Approval of the 2019 Vacation Payable
- 06 2020 Summer Student Positions
- 07 Bylaw No. 1 (2020) a Bylaw to Establish Property Tax Incentives and Penalties
- 08 Appointment to PBI – Dustin Masuk
- 09 Approval of Demolition Permit – William Nagy
- 10 Approval to purchase new sander

**09 Correspondence**

**10 Other Business**

**11 Adjournment**

**TOWN OF BIENFAIT**  
**Minutes of the Regular Meeting of Council**  
**Wednesday, January 8, 2020 6:00 p.m.**  
**In the Municipal Office at Bienfait, Saskatchewan**

**PRESENT: Deputy Mayor Steven Matthewson**

**Councillors Ivan Boyer**  
**Chris Dupuis**  
**Ken Bonokoski**  
**Shirley Wheeler**  
**Rob Forster**

**Acting Administrator Nicole Gardiner**

**Absent Paul Carroll**

**Call to Order:**

A quorum being present, Deputy Mayor Steven Matthewson called the meeting to order at 6:00 p.m.

**20/01/01-01 Dupuis/Forster**

**Minutes:**

THAT the minutes of December 30, 2019, Regular Meeting of Council shall be approved as presented

Carried

**20/01/01-02 Forster/Bonokoski**

**Reports:**

THAT the following reports be accepted as presented:

1. Verbal Reports  
- Council Reports
2. Written Staff Reports  
- Administrator's Report
3. Committee and Other
4. Other Written Reports

Carried



**20/01/01-03 Boyer/Dupuis**

**Bill List No. 1:**

THAT Bill List No. 1 as indicated by cheque #9402 – cheque #9417 in the amount of \$3,787.50 is approved for payment

And

THAT Bill List No. 2 as indicated by cheque #9418 – cheque #9438 in the amount of \$39,375.52 is approved for payment

And

THAT Bill List No. 3 as indicated by cheque #9439 – cheque #9446 in the amount of \$35,150.17 is approved for payment

Carried

**TOWN OF BIENFAIT**  
Minutes of the Regular Meeting of Council  
Wednesday, January 8, 2020 6:00 p.m.  
In the Municipal Office at Bienfait, Saskatchewan

20/01/01-04 Dupuis/Forster

**Payroll Lists No. 1 & No. 2:**

THAT Payroll List No. 1 as indicated by cheque #9617 – cheque #9620 in the amount of \$6,472.74 shall be approved for payment

And

THAT Payroll List No. 2 as indicated by cheque #9621 – cheque #9624 in the amount of \$6,561.38 shall be approved for payment

And

THAT Payroll List No. 3 as indicated by cheque #9625 – cheque #9630 in the amount of \$10,008.83 shall be approved for payment.

Carried



20/01/01-05 Wheeler/Boyer

**Financial Statements:**

THAT the Financial Statements for the Month of December 2019 shall be approved as presented

Carried

20/01/01-06 Forster/Wheeler

**Bank Reconciliations:**

THAT the following Bank Reconciliations for the Month of December 2019 shall be approved as presented:

1. Town of Bienfait Operating Account
2. Town of Bienfait CU Save Savings Account
3. Town/Coal Creek Reserve Fund
4. Locomotive Restoration Fund

Carried

20/01/01-07 Bonokoski/Forster

**Bylaw No. 1 (2020) – 1<sup>st</sup> Reading:**

THAT Bylaw No. 1 (2020) being A Bylaw of the Town of Bienfait to Establish Property Tax Incentives and Penalties shall be introduced and read a first time

Carried

20/01/01-08 Wheeler/Dupuis

**Bylaw No. 1 (2020) – 2<sup>nd</sup> Reading:**

THAT Bylaw No. 1 (2020) being A Bylaw of the Town of Bienfait to Establish Property Tax Incentives and Penalties shall be read a second time

Carried

**TOWN OF BIENFAIT**  
**Minutes of the Regular Meeting of Council**  
**Wednesday, January 8, 2020 6:00 p.m.**  
**In the Municipal Office at Bienfait, Saskatchewan**

**20/01/01-09 Dupuis/Boyer**

**2020 Summer Student Positions:**

**THAT the Council for the Town of Bienfait shall hire two (2) summer students for the Public Works Department; the term of employment shall be from May 4, 2020, to August 21, 2020, inclusive; the hourly wage shall be fifteen (\$15.00) dollars;**

**And**

**THAT the Council for the Town of Bienfait shall hire one (1) summer student to attend and provide tours of the Bienfait Coalfields Historical Museum; the term of employment shall be from May 4, 2020, to August 21, 2020; the hourly wage shall be fifteen (\$15.00) dollars;**

**And**

**THAT the Administrator shall be authorized to advertise for these aforementioned positions on the SaskJobs website**

**Carried**

**20/01/01-10 Forster/Bonokoski**

**Appointment of Fire Chief:**

**THAT as per Section 3 Subsection (2) of Bylaw #5, 2000, A Bylaw to Establish a Fire Department In and For the Town of Bienfait which states, "The Fire Chief shall be appointed by Council and this appointment may be reviewed and confirmed in writing annually at the first Council meeting of each year. A recommendation from the Fire Department for the Fire Chief will be considered;" the Council for the Town of Bienfait shall appoint Bienfait resident Adrian Bachorcik of 317 White Street as the Fire Chief of the Bienfait Volunteer Fire Department for the year 2020**

**Carried**

**20/01/01-11 Forster/Dupuis**

**Appointment of Volunteers – Bienfait Fire Department:**

**THAT the Council for the Town of Bienfait shall appoint the following volunteers to the Bienfait Volunteer Fire Department:**

**Jennifer Mainprize**

**Brett Latoski**

**Jason Cross**

**Sean Sali**

**Elizabeth Giesbrecht**

**Matthew Thiessen**

**Alicia Sali**

**Mathew Procyshyn**

**Katelin Baron**

**Trevor Wilson**

**Jessie Fitzsimmons**

**Mackenzie Wishart**

**Craig Tandler**

**Riley Starling**

**Carried**

**20/01/01-12 Dupuis/Wheeler**

**Appointment of Pest Control Officer:**

**THAT the Council for the Town of Bienfait shall appoint Garnet Balkwill of G.M.B. Southsask Pest Control, Box 148, Estevan, Saskatchewan, as the Pest Control Officer for the Town of Bienfait; this appointment shall be for a one year term, January 1, 2020 to December 31, 2020**

**Carried**

**TOWN OF BIENFAIT**  
**Minutes of the Regular Meeting of Council**  
**Wednesday, January 8, 2020 6:00 p.m.**  
**In the Municipal Office at Bienfait, Saskatchewan**

**18/10/01-13 Boyer/Forster**  
**Appointment of Building Official - PBI:**

**THAT the Council for the Town of Bienfait, in accordance with the service agreement with Professional Building Inspections, Inc., the Town of Bienfait hereby resolves to issue a Certificate of Appointment for Dustin Masuk, a Licensed Building Official who is a resident of the Province of Saskatchewan.**

**Carried**

**16/05/01-14 Bonokoski/Forster**  
**Application for a Demolition Permit – 20-001:**

**THAT the Council for the Town of Bienfait shall approve the application for a Demolition Permit from William Nagy, 1728 McCormick Cres, Estevan, Saskatchewan, for the demolition and removal of an old building from 619 Carbon Avenue, Lot 9-10, Block 8, Plan No. S1574**

**Carried**

**20/01/01-15 Dupuis/Matthewson**  
**Appointment of Pest Control Officer:**

**THAT the Council for the Town of Bienfait shall appoint Garnet Balkwill of G.M.B. Southsask Pest Control, Box 148, Estevan, Saskatchewan, as the Pest Control Officer for the Town of Bienfait; this appointment shall be for a one-year term, January 1, 2020 to December 31, 2020**

**Carried**

**20/01/01-16 Dupuis/Bonokoski**  
**Purchase of new Sander:**

**THAT the Council for the Town of Bienfait shall approve the purchase of a Wester 2 yard Electric Striker supplied with top screen, inverted vee hood, chute assembly, cab controls and wiring in the amount of five thousand nine hundred and ninety dollars plus GST and PST from Fort Garry Industries, 1523 Ross Ave E, Regina, Saskatchewan.**

**Carried**

**20/01/01-17 Forster/Wheeler**  
**Correspondence:**

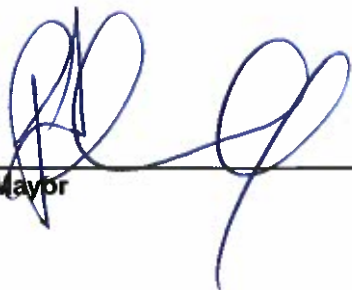
**THAT the correspondence as listed on the agenda be acknowledged and filed for future reference**


**Carried**

**20/01/01-18 Forster/Boyer**  
**Adjournment:**

**THAT this meeting be adjourned at 7:15 p.m.**

**Carried**

  
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Mayor

  
\_\_\_\_\_  
Administrator