

TOWN OF BIENFAIT
Minutes of the Regular Meeting of Council
Wednesday, April 8, 2020 6:00 p.m.
In the Bienfait Curling Rink, Bienfait, Saskatchewan

PRESENT: Mayor Paul Carroll
Councillors Ivan Boyer
Chris Dupuis
Ken Bonokoski
Shirley Wheeler
Rob Forster - *absent*
Steven Matthewson
Administrator Jessica Franklin



20/04/01-01 Call to Order:

A quorum being present, Mayor Paul Carroll called the meeting to order at 6:14 p.m.

20/04/01-02 Delegation:

20/04/01-04 Minutes:

Bonokoski/Matthewson

THAT the minutes of March 11, 2020, Regular Meeting of Council shall be approved as presented.

Carried

Bonokoski/Matthewson

THAT the minutes of March 19, 2020, Special Meeting of Council shall be approved as presented.

Carried

20/04/01-05 Reports:

Dupuis/Boyer

THAT the following reports be accepted as presented:

- a. Verbal Reports
Council Reports
- b. Written Staff Reports – nothing to report
Administrator's Report
- c. Committee and Other
- d. Other Written Reports – nothing to report

Carried

20/04/01-06 Financials:

a. Bill List No. 1:

Matthewson/Boyer

THAT Bill List No. 1 as indicated by cheque #9539 – cheque #9566 in the amount of \$64,711.19 is approved for payment as presented.

Carried

b. Payroll Lists No. 2:

Dupuis/Wheeler

THAT Payroll List No. 2 as indicated by cheque #9671 – cheque #9675 in the amount of \$8006.91 shall be approved for payment as presented.

Carried

c. Payroll Lists No. 1:

Bonokoski/Matthewson

THAT Payroll List No. 1 as indicated by cheque #9683 – cheque #9687 in the amount of \$7332.19 shall be approved for payment as presented.

Carried



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d. Council Remuneration:

Boyer/Dupuis

THAT the Council Remuneration for the month of March 2020 as indicated by cheque #9676 to cheque #9682 in the amount of \$2985.00 shall be approved for payment as presented.

Carried

e. Financial Statements:

Wheeler/Bonokoski

THAT the Financial Statements for the Month of March 2020 shall be approved as presented.

Carried

f. Bank Reconciliations:

Dupuis/Boyer

THAT the following Bank Reconciliations shall be approved as presented:

1. CU Operating Account – January, February and March 2020
2. CU Savings Account – March 2020
3. Locomotive Restoration Fund Account – March 2020
4. Town of Bienfait/Coal Creek Reserve Fund Account – March 2020

Carried

20/04/01-07 Unfinished Business:

a. Community Recreation Plan Grant

Wheeler/Matthewson

THAT the Community Recreation Plan Grant shall be tabled to the next regular meeting of Council to give Administration time to gather information regarding the grant details.

Carried

b. Associated Engineering – Quote for Remote Monitoring of the WTP and WWTP

Boyer/Dupuis

THAT the Town of Bienfait shall table the quote for remote monitoring of the water treatment plant and wastewater treatment plant to provide Administration more time to collect information on the annual maintenance and contract fees.

Carried

c. SaskPower Invoice – 3rd Cell

Bonokoski/Wheeler

THAT the Town of Bienfait shall table the SaskPower Invoice for the 3rd cell in the amount of ten thousand six hundred and one dollars and thirty-four cents (\$10,601.34) to obtain the previous years invoice for further clarification on the faulty meter reads; and that the Town of Bienfait has until September 2020 to pay the current invoice without penalty.

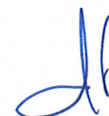
Carried

d. Bylaw No. 1 (2020) – Establish Property Tax Incentives and Penalties

Matthewson/Boyer

THAT Bylaw No. 1 (2020) be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the Town of Bienfait.

Carried



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e. Commissioning of the Lift Station Generator - \$3,172.05

Matthewson/Boyer

THAT the Town of Bienfait shall pay the remaining three thousand one hundred seventy-two dollars and five cents (\$3,172.05) to Cummins Canada ULC for the commissioning of the Lift Station Generator; and that the Town of Bienfait shall invoice R.C. Electric Ltd. for the amount owing of three thousand one hundred seventy two dollars and five cents (\$3,172.05) as per the Repayment Agreement that R.C. Electric Ltd. signed on January 31, 2020.

Carried

f. Repairs to Shed by Town Shop

Dupuis/Bonokoski

THAT the Town of Bienfait shall repair the shed by the Town Shop using salvageable materials; and that any purchases required for the repairs to the shop shall not exceed the limit of one thousand dollars (\$1,000.00).

Carried

g. MuniSoft – Half Day Training - Mandatory

Bonokoski/Matthewson

THAT the Town of Bienfait shall register Jessica Franklin for the half day training provided by MuniSoft for a cost of one thousand two hundred and twenty-five dollars (\$1,225.00) as per quote on file.

Carried

h. Town of Bienfait Public Library – Bathroom Renovation Quotes for Review

Dupuis/Bonokoski

THAT the tenders received for the Bienfait Public Library bathroom renovation are as follows:

B&S Construction Ltd.	\$1,802.46 + taxes
Sector 1 Inc.	\$1,665.00 including taxes

After careful consideration of all aspects of the bathroom renovation tenders; that the Town of Bienfait shall hire B&S Construction Ltd. to complete the said renovation due to the inclusion of drywall repairs, paint and baseboards.

Carried

20/04/01-08 New Business:

a. Bylaw No. 2 (2020) – Dispense with the Mailing of Assessment Notices

Bonokoski/Boyer

THAT Bylaw No. 2 (2020), being a Bylaw to Dispense with the Mailing of Assessment Notices be introduced and read for the first time.

Carried

b. Disposal of Old Sander

Dupuis/Bonokoski

THAT the Town of Bienfait shall dispose of the sander in disrepair; and that it shall go to the Public Work's scrap metal bin.

Carried

c. Public Work's Email

Dupuis/Wheeler

THAT the Administration shall provide the Town Foreman with a town email account for the ordering/purchasing of sodium hypochlorite for the Water Treatment Plant.

Carried



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h. Relief Days for Water Tests – David Carson

Boyer/Bonokoski

THAT the Town of Bienfait shall authorize David Carson on an as-needed basis for daily water tests if Public Work's employees are not available; and that the cost for the daily water test shall be fifty dollars (\$50.00) plus fifty cents (\$0.50) per km.

Carried

i. GFL – Garbage Pickup

Wheeler/Boyer

THAT the GFL Environment Inc. garbage pickup shall be tabled until the next regular meeting of Council.

Carried

j. Recycle/Metal/Garbage Bin Placement

Matthewson/Bonokoski

THAT the Town of Bienfait shall place the recycle, metal and garbage bins on the town owned lot to the east of the town shop on 515 Railway Avenue; and that signs will be erected stating the designated bins use; and that a "site being monitored" sign shall also be erected on the lot.

Carried

k. Rod Slusar – Mid City Plumbing and Heating Inc. & Southeast Sewer Cleaning and Inspections Invoice

Boyer/Wheeler

THAT the invoices received from Rod Slusar shall be tabled to the next regular meeting of Council to provide Administration more time to contact the homeowners of 225 Cuddington Avenue and request their invoices to provide a more informed decision on the possibility of reimbursement due to the sewer line blockage that occurred in the Town's main sewer line.

Carried

m. Zee Medical Service Co. – First Aid Kits

Bonokoski/Dupuis

THAT the Town of Bienfait shall purchase first aid kits and eye wash stations for the town shop and town office; and the cost of the purchase shall be four hundred ninety-seven dollars and twenty-six cents (\$497.26) plus applicable taxes.

Carried

n. Summer Student Applications

Wheeler/Boyer

THAT the summer student applications for the Town of Bienfait shall be tabled to the next regular meeting of Council to provide Council the opportunity to review all applicants resumes.

Carried

Administrator Jessica Franklin left the room at 8:19 p.m.

p. Jessica Franklin Certificates – Rural Class "C" and Urban Standard

Dupuis/Bonokoski

THAT the Town of Bienfait shall change Jessica Franklin from hourly to salary commencing April 1, 2020; and that Jessica Franklin be granted an annual salary increase; and that Jessica's annual salary shall be seventy two thousand five hundred dollars (\$72,500.00) due to her obtaining the required Urban Standard Certificate for Municipal Administration.

Carried



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Administrator Jessica Franklin returned to the room at 8:31 p.m.

r. Motion 14/04-01-14 – Easter Monday

Dupuis/Wheeler

THAT the Town of Bienfait shall designate Easter Monday as a paid statutory holiday for all non-unionized employees; and that unionized employees shall receive Good Friday as their paid statutory holiday as per the CLAC Collective Agreement.

Carried

s. Wallin Consulting Ltd. – Administrative Help

Bonokoski/Wheeler

THAT the Town of Bienfait shall purchase a gift certificate in the amount of two hundred and fifty dollars (\$250.00) for Wallin Consulting Ltd. for the two (2) days of administrative help.

Carried

t. Bradley Avenue – Genco Paving Repairs - Estimate

Dupuis/Boyer

THAT the Town of Bienfait shall table the Genco Paving Repair estimate for Bradley Avenue until the 2020 Budget has been completed and approved to ensure the availability of funds.

Carried

u. Development Permit – 414 Carbon Street – Grant Variance

Bonokoski/Matthewson

THAT the Town of Bienfait shall not grant a development permit variance to 414 Carbon Street for an accessory building to be erected prior to a residential dwelling as per Bylaw No. 10 (2015) Zoning Bylaw.

Carried

v. Bienfait Minor Ball – Letter of Requests

Boyer/Matthewson

THAT the Town of Bienfait acknowledges the letter of requests from Bienfait Minor Ball; and that the Public Work's Manager shall designate the best possible time to resolve the concerns regarding the dugout sinking, low spots on the field and to install hooks in each dugout.

Carried

w. Weldon Childcare – Auction Donation

Matthewson/Dupuis

THAT the Town of Bienfait shall donate Town of Bienfait T-shirts to the Weldon Childcare online auction on April 24 – April 26, 2020.

Carried

20/04/01-09 Correspondence:

Wheeler/Boyer

THAT the correspondence as listed on the agenda be acknowledged and filed for future reference.

Carried



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20/04/01-10 Other Business:

20/04/01-11 Adjournment:

Carroll/Wheeler

THAT this meeting be adjourned at 8:43 p.m.

Carried



Mayor



Administrator