

TOWN OF BIENFAIT
Minutes of the Regular Meeting of Council
Wednesday, December 14, 2021 6:00 p.m.
Municipal Office at Bienfait, Saskatchewan

PRESENT: Mayor Ken Bonokoski
Councillors Ivan Boyer
Shirley Wheeler
Les Christensen
David Johnson
Gerald Resler
Administrator Jessica Franklin

21/12/01-01 Call to Order:

A quorum being present, Mayor Ken Bonokoski called the meeting to order at 6:02 p.m.

21/12/01-02 Delegate

21/12/01-04 Minutes:

Christensen/Johnson

THAT the minutes of November 17, 2021, Regular Meeting of Council shall be approved as presented.

Carried

Wheeler/Boyer

THAT the minutes of December 3, 2021, Human Resource Committee Meeting shall be approved as presented.

Carried

21/12/01-05 Reports:

Resler/Johnson

THAT the following reports be accepted as presented:

- a. Verbal Reports
Council Reports
- b. Written Staff Reports – nothing to report
Administrator's Report
- c. Committee and Other
- d. Other Written Reports – nothing to report

Carried

21/12/01-06 Financials:

a. Bill List No. 1:

Resler/Johnson

THAT Bill List No. 1 as indicated by cheque #10322 – cheque #10356 in the amount of \$45,945.01 is approved for payment as presented.

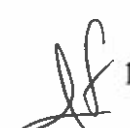
Carried

b. Payroll List No. 1:

Boyer/Resler

THAT Payroll List No. 1 as indicated by cheque #10071 – cheque #10074 in the amount of \$6,566.76 is approved for payment as presented.

Carried

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c. Payroll List No. 2:

Wheeler/Johnson

THAT Payroll List No. 1 as indicated by cheque #10075 – cheque #10078 in the amount of \$7,137.88 is approved for payment as presented.

Carried

d. Council Renumeration:

Wheeler/Johnson

THAT Council Renumeration for the month of December 2021 as indicated by cheque #10079 – cheque #10084 in the amount of \$3,325.00 shall be approved for payment as presented.

Carried

e. Financial Statements:

Resler/Wheeler

THAT the Financial Statements for the Month of November 2021 shall be approved as presented.

Carried

f. Bank Reconciliations:

Christensen/Resler

THAT the following Bank Reconciliations shall be approved as presented:

1. CU Operating Account – August., September and October 2021
2. CU Savings Account – August., September and October 2021
3. Locomotive Restoration Fund Account – August., September and October 2021
4. Town of Bienfait/Coal Creek Reserve Fund Account – August., September and October 2021

Carried

21/12/01-07 Unfinished Business:

a.) Rip Rap for Municipal Lagoon

Resler/Boyer

THAT the Town of Bienfait shall request an opinion from the lagoon engineers KGS Group regarding the procedure of laying rip rap on the east side of both lagoon cells one and two during the winter months to ensure the structural slopes of the lagoon are not affected prior to the work commencing.

Carried

21/12/01-08 New Business:

a.) Water Security Agency Water/Wastewater Inspection Reports

Resler/Boyer

THAT the Waterworks Compliance Inspection completed on Tuesday, December 7, 2021, be acknowledged and kept on file indefinitely.

Carried

b.) SUMAssure Insurance Reciprical 2021-2022

Boyer/Wheeler

THAT the Council for the Town of Bienfait shall approve, as presented, the Municipal SUMAssure Insurance Policy from Aon Reed Stenhouse regarding the 2021-2022 Premium Summary. AND that Administration for the Town of Bienfait shall investigate all related information regarding replacement value for the municipal recreational buildings and bring back to Council for discussion.

Carried



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c.) Fire Dispatch Contract and Payment Information

Johnson/Wheeler

THAT the Town of Bienfait shall sign and submit the Fire Dispatch Contract to the Saskatchewan Public Safety Agency; and that the cost of the contract shall be one dollar and fifty cents (\$1.50) per Resident of the Town of Bienfait.

Carried

d.) Declaration of Eligibility for Municipal Revenue Sharing

Johnson/Boyer

THAT the Council for the Town of Bienfait confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant;

- Submission of the Audited Annual Financial Statement to the ministry;
- Submission of the Public Reporting on Municipal Waterworks to the ministry;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements; as required.

Carried

e.) 2021 Interim Audit Letter

Wheeler/Christensen

THAT the 2021 Interim Audit letter received from Sensus Chartered Professional Accountants Ltd. dated November 4, 2021 be accepted as presented;

AND that the letter received states;

"The accounts were found to have been very well maintained for the period under review. We take pleasure in acknowledging the cooperation extended to us by the Town's employees during the course of our audit".

Carried

f.) 2022 Board of Revision Appointment

Boyer/Resler

THAT the firm of Nor-Sask Board Services, of Saskatoon, Saskatchewan, shall be appointed to provide Board of Revision and secretarial services to the Town of Bienfait to hear 2022 Assessment Appeals with the understanding that a two-hundred-dollar (\$200.00) dollar non-refundable retainer is required.

Carried

g.) Resident Complaint November 30, 2021

Christensen/Johnson

THAT the complaint received November 30, 2021 be acknowledged and kept on file indefinitely; and that a letter be sent to ***; AND that the letter shall kindly request the recorded music be turned to a reasonable volume; AND that the Town of Bienfait currently has a Noise Abatement Bylaw.

Carried



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h.) Matrix Solutions Inc. Proposed Scope of Work and Cost Estimate

Resler/Johnson

THAT the Town of Bienfait shall accept the proposed scope of work and cost estimate provided by Matrix Solutions Inc. for the Environmental Site Assessment that shall be conducted for the entire facility of Legal Land Description 03-19-002-06 W2M / 49 7' 55" N, 102 48' 22" in Bienfait, Saskatchewan in accordance with any prescribed requirements or any requirements set out in the Saskatchewan Environmental Code; AND that the estimated cost shall be sixty five hundred dollars (\$6,500.00) plus applicable taxes.

Carried

i.) Bienfait Fire Department Application

Johnson/Christensen

THAT Council for the Town of Bienfait approves the Application for Jessica Haygarth to become volunteer fire fighter members of the Bienfait Fire Department.

Carried

k.) Public Disclosure Statements

Boyer/Resler

THAT the Public Disclosure Statements were distributed to all members of Council, completed and returned; AND that all the Public Disclosure Statements be filed as per legislation.

Carried

l.) Public Work's Manager Work Boot Allowance

Resler/Johnson

THAT the annual work boot allowance for the Public Work's Manager be approved at two hundred dollars (\$200.00); AND that the Administrator shall make the change to the Personnel Policy and bring to the next regular meeting of Council for approval.

Carried

m.) SUMA Convention 2022

Resler/Wheeler

THAT any Councillor who wishes to attend the SUMA Convention 2022 on April 3-6, 2022, at Regina, SK. be authorized to attend; AND that all out-of-pocket and travel expenses be paid by the Town of Bienfait.

Carried

n.) SPWA 2022 Annual Conference

Johnson/Boyer

THAT the Public Works Manager shall investigate the costs and the interest of the employees to go to the SPWA 2022 Annual Conference and bring the findings back to Council for approval.

Carried

7:10 p.m. Councillor David Johnson declared a conflict of interest and left the meeting.

o.) Application for a Permit to Demolish or Move a Building

Resler/Boyer

THAT the Council for the Town of Bienfait shall approve the application submitted by Justin Johnson to remove the mobile home on his property at 417 Aldridge Street, Lot 30 Blk/Par 2 Plan No. K151 Extension 0.

Carried

7:14 p.m. Councillor David Johnson returned to the meeting.

7:17 p.m. Before any discussion took place on the Grievance, an in-camera session was requested.

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7:19 p.m. the meeting was reconvened.

p.) Grievance

Johnson/Resler

THAT the Town of Bienfait shall consult with MLT Aikens Law Firm regarding the grievance.

Carried

q.) Change of Regular Council Meeting Dates – January 2022

Wheeler/Boyer

THAT the Council for the Town of Bienfait shall change the time and the dates for the following January 2022 Regular Council Meetings:

1. THAT the regular council meeting to be held at 6:00 p.m. Wednesday January 5th, 2022, shall be changed to Wednesday January 12th, 2022 at 6:00 p.m.
2. THAT the regular council meeting to be held at 6:00 p.m. Wednesday January 19th, 2022, shall be changed to Wednesday January 26th, 2022 at 6:00 p.m.

Carried

r.) Christmas Lighting Contest 2021 Panel of Judges

Wheeler/Christensen

THAT Macie Rae from Discover Estevan shall judge the 2021 Christmas Lighting Contest and present the findings to the Administrator; AND that Macie Rae shall post her findings on Discover Estevan's website and Facebook page.

Carried

21/12/01-09 Correspondence:

Boyer/Johnson

THAT the correspondence as listed on the agenda be acknowledged and filed for future reference.

Carried

21/12/01-10 Other Business:

21/12/01-11 Adjournment:

Bonokoski/Christensen

THAT this meeting be adjourned at 7:32 p.m.

Carried

Mayor



Administrator