

**TOWN OF BIENFAIT**  
**Minutes of the Regular Meeting of Council**  
**Tuesday, January 5, 2021 6:00 p.m.**  
**Municipal Office at Bienfait, Saskatchewan**

**PRESENT:** Mayor Ken Bonokoski  
Councillors Ivan Boyer  
Shirley Wheeler  
Steven Matthewson – arrived at 6:22 p.m.  
Les Christensen  
David Johnson  
Gerald Resler  
Administrator Jessica Franklin

**21/01/01-01 Call to Order:**

A quorum being present, Mayor Ken Bonokoski called the meeting to order at 5:59 p.m.

**21/01/01-02 Delegate**

6:00 p.m. Adrian Bachorcik and Jennifer Mainprize met with Council to discuss the Town of Bienfait's fire fighting invoice 9083 and the request to purchase a 2020 Ford F350 Grassland Unit.

Discussion took place regarding the utilization of a new 2020 Ford F350 Grassland Unit which would be equipped with a foam apparatus which would be a great asset to the Fire Department. Additionally, the truck would be utilized as traffic control, and the first on scene to evaluate and coordinate all scenarios. The current E4 and E5 fire trucks are limited to where they can travel, and the grassland unit would act as an asset for field and brush fires. It was discussed that due to COVID-19 and the unemployment rates in the area, that the Bienfait Fire Department has delayed fundraising for the 2020 year, although the Bienfait Fire Department is actively seeking out available grants for the purchase of the Grassland Unit.

Discussion also took place regarding invoice 9083 and the recollection of the events that took place on scene. It was acknowledged that there were new fire fighters on scene actively attempting to distinguish the fire. It was also acknowledged the obstruction of fire fighters' duties with the general public entering the scene while the fire fighters were attempting to distinguish the flames. The fire chiefs acknowledge that the Roche Percee fire hydrants were not working adequately which affected the amount of time the fire burned. It was discussed that the Bienfait Fire Department trains once (1) a month during the months of October through May, and trains three (3) times a month during the months of May through October.

Administration for the Town of Bienfait shall coordinate a joint meeting with the R.M. of Coalfields No. 4 and the Town of Bienfait for the discussion of the purchase of the 2020 Ford F350 Grassland Unit.

6:26 p.m. Adrian Bachorcik and Jennifer Mainprize departed the meeting.

**21/01/01-04 Minutes:**

**Johnson/Christensen**


THAT the minutes of December 15, 2020, Regular Meeting of Council shall be approved as presented.

**Carried**

**Boyer/Wheeler**

THAT the minutes of December 21, 2020, Committee Meeting of Council shall be approved as presented.

**Carried**





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**21/01/01-05 Reports:**

**Johnson/Matthewson**

THAT the following reports be accepted as presented:

- a. Verbal Reports  
    Council Reports
- b. Written Staff Reports – nothing to report  
    Administrator's Report
- c. Committee and Other
- d. Other Written Reports – nothing to report

**Carried**

**21/01/01-06 Financials:**

**a. Bill List No. 1:**

**Wheeler/Johnson**

THAT Bill List No. 1 as indicated by cheque #9914 – cheque #9939 in the amount of \$99,425.12 is approved for payment as presented.

**Carried**

**b. Payroll List No. 1:**

**Johnson/Matthewson**

THAT Payroll List No. 1 as indicated by cheque #9885 – cheque #9888 in the amount of \$15,255.69 is approved for payment as presented.

**Carried**

**c. Financial Statements:**

**Resler/Boyer**

THAT the Financial Statements for the Month of November and December 2020 shall be approved as presented.

**Carried**

**21/01/01-07 Unfinished Business:**

**a. Purchase of Defibrillator**

**Resler/Johnson**

THAT the Town of Bienfait shall table the purchase of the defibrillator until such a time that the Administrator can contact Weldon School and the Bienfait Memorial Arena to coordinate access to defibrillators currently in town in the case of an accident. AND that the Administrator shall investigate costs and maintenance on the purchase of a defibrillator for the municipal office.

**Carried**

**b. Bylaw No. 6 (2020) To Regulate and Control Recreational Vehicles and Trailers**

**Boyer/Christensen**

THAT Bylaw No. 6 (2020) be tabled to the next regular meeting of Council to ensure the draft document be amended as discussed.

**Carried**

**c. House of Stationary Boardroom Chairs Quote**

**Resler/Christensen**

THAT the cost of boardroom chairs was investigated and presented at this regular meeting of Council; AND that the Council for the Town of Bienfait shall purchase eight (8) HERA Mid Back Mesh Back and Black Fabric Seat chairs from The House of Stationary for the cost of two hundred and twenty dollars (\$220.00) per chair.

**Carried**

*WR*

*JK*

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**d. Cost of Living Wage Increase**

**Resler/Wheeler**

THAT the Council for the Town of Bienfait shall approve the following four (4%) percent wage increase for the office staff:

Carri Clarke	\$1.00	\$26.00/hour
Jessica Franklin	\$1.40	\$36.25/hour

**Carried**

**e. Bienfait Fire Department Request to Purchase 2020 Ford F350 Grassland Unit**

**Resler/Johnson**

THAT the Town of Bienfait shall request a joint meeting with the R.M. of Coalfields No. 4 and the Bienfait Fire Department regarding the request to purchase a 2020 Ford F350 Grassland Unit.

**Carried**

**21/01/01-08 New Business:**

**a. Policy S2 – SAGR Acid Job Procedure**

**Christensen/Boyer**

THAT the Administration for the Town of Bienfait shall prepare a Policy regarding the SAGR Acid Job Procedure and bring for approval at the next regular meeting of Council.

**Carried**

**b. 2021 Certificate of Appointment – Professional Building Inspectors**

**Matthewson/Boyer**

THAT the 2021 Certificate of Appointment be tabled to the next regular meeting of Council to allow time to investigate other municipal professional building inspectors.

**Carried**

**c. SUMAssure Insurance Reciprocal 2020-2021 Premium Summary**

**Matthewson/Resler**

THAT the Council for the Town of Bienfait shall approve, as presented, the Municipal SUMAssure Insurance Policy from Aon Reed Stenhouse regarding the 2020-2021 Premium Summary. AND that Administration for the Town of Bienfait shall investigate all related information regarding cyber insurance and bring the next regular meeting of Council for approval.

**Carried**

**d. GFI Systems Fleet Management GPS Tracking System Quote**

**Johnson/Matthewson**

THAT the Town of Bienfait approves the purchase and installation of GFI Systems fleet management GPS tracking hardware and software for five (5) municipal vehicles for the initial set up cost of two hundred dollars (\$200.00) per vehicle, and an additional forty-three dollars (\$43.00) monthly per vehicle.

**Carried**

**e. Water Security Agency Water/Wastewater Inspection Reports**

**Resler/Boyer**

That the 2020 Water/Wastewater Inspection Reports be acknowledged and kept on file indefinitely.

**Carried**



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**f. Canada Summer Jobs 2021 – Call for Applications**

**Wheeler/Christensen**

THAT the Town of Bienfait shall apply for the Canada Summer Jobs 2020 grant; and that the application shall request for three (3) summer students.

**Carried**

**21/01/01-09 Correspondence:**

**Wheeler/Boyer**

THAT the correspondence as listed on the agenda be acknowledged and filed for future reference.

**Carried**

**21/01/01-10 Other Business:**

**a. Provincial Traffic Safety Fund Grant Program**

**Wheeler/Christensen**

THAT the Town of Bienfait shall apply to the Provincial Traffic Safety Fund Grant Program provided by SGI Traffic Safety Community Outreach for a new crosswalk on Highway 18 and Young Street and additionally a speed radar sign to be placed by Weldon School.

**Carried**

**21/01/01-11 Adjournment:**

**Wheeler/Bonokoski**

THAT this meeting be adjourned at 7:54 p.m.

**Carried**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator