

TOWN OF BIENFAIT
Minutes of the Regular Meeting of Council
Wednesday, June 9, 2021 6:00 p.m.
Municipal Office at Bienfait, Saskatchewan

PRESENT: Mayor Ken Bonokoski

Councillors Ivan Boyer - *absent*
Shirley Wheeler
Steven Matthewson
Les Christensen
David Johnson
Gerald Resler

Administrator Jessica Franklin

21/06/01-01 Call to Order:

A quorum being present, Mayor Ken Bonokoski called the meeting to order at 6:01 p.m.

21/06/01-02 Delegate

6:01 p.m. Tim Keating with SSEP met with Council to discuss the partnership formed between the Town of Bienfait, R.M. of Coalfields No. 4 and the R.M. of Estevan No. 5 regarding economic development and the allocated funds from the Government of Saskatchewan and the Government of Canada. The formation of this group is to provide economic development within the region to ensure the attraction of businesses and to bring a voice to the local residents. The SSEP group is building tools and putting them in place for the future of economic development for the southeast region. Tim mentioned that SSEP has three (3) employees working at the firm, Tim, Jen and Denise. Tim mentioned that they are following serious leads to potential opportunities for the area. There is a lens of due diligence that the group ensures on the programs, which includes an application for funding that gets reviewed by a board of members from the Town of Bienfait, the R.M. of Coalfields No. 4, the R.M. of Estevan No. 5 and the City of Estevan. Currently, the main pillars of focus are Water for Irrigation, Municipal Infrastructure, Resource Innovation, Destination Tourism, Value Added Agriculture and Logistics and Distribution Hub. There have been two applications sent into Western Diversification for Federal funding for the Town of Bienfait: Museum and Train Upgrades as well as a new Firehall.

6:39 p.m. Tim Keating departed the meeting.

21/06/01-04 Minutes:

Resler/Johnson

THAT the minutes of May 25, 2021, Public Works Committee Meeting shall be approved as presented.

Carried

Matthewson/Johnson

THAT the minutes of May 26, 2021, Regular Meeting of Council shall be approved as presented.

Carried

21/06/01-05 Reports:

Resler/Matthewson

THAT the following reports be accepted as presented:

- a. Verbal Reports
Council Reports
- b. Written Staff Reports – nothing to report
Administrator's Report
- c. Committee and Other
- d. Other Written Reports – nothing to report
- e. Waterworks Operational Records – April and May 2021 as prepared by the Public Works Employees Ed Johansen and Cory Johansen.



Carried

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21/06/01-06 Financials:

a. Bill List No. 1:

Wheeler/Matthewson

THAT Bill List No. 1 as indicated by cheque #10107 – cheque #10131 in the amount of \$35,310.78 is approved for payment as presented.

Carried

b. Payroll List No. 1:

Wheeler/Christensen

THAT Payroll List No. 1 as indicated by cheque #9953 – cheque #9956 in the amount of \$6,681.62 is approved for payment as presented.

Carried

c. Payroll List No. 2:

Wheeler/Christensen

THAT Payroll List No. 2 as indicated by cheque #9962 – cheque #9968 in the amount of \$9,044.36 is approved for payment as presented.

Carried

d. Financial Statements:

Johnson/Matthewson

THAT the Financial Statements for the Month of May 2021 shall be approved as presented.

Carried

21/06/01-07 Unfinished Business:

a.) Asphalt Crack Sealing

Johnson/Boyer

THAT the Asphalt Crack Sealing be tabled to the next regular meeting of Council to provide further detailed discussion on the equipment required for the Public Works department to complete the task.

Carried

b.) Summer Student Applications

Matthewson/Johnson

THAT the Council for the Town of Bienfait shall award the Summer Student position for the Museum Attendant to Shalisa Humeniuk, Bienfait, Saskatchewan, contingent upon fulfillment of the following requirements:

1. Written confirmation of enrollment from the educational institution attended from January 2021 to May 2021.
2. Written confirmation of enrollment from the educational institution planning to attend in September 2021.
3. Agreement to carry out in a responsible and proficient manner all the duties listed on the job description.

This job shall commence on Monday, June 7, 2021, and shall terminate on Friday, August 27, 2021. The rate of pay shall be fifteen (\$15.00) dollars per hour for the entire work-term.

Carried



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Resler/Matthewson

THAT the Council for the Town of Bienfait shall award the two (2) Summer Student Positions in the Public Works Department; one shall be awarded to Jonathan Swirski, Estevan, Saskatchewan, and the other shall be awarded to Kyler Dutka, Bienfait, Saskatchewan, contingent upon fulfillment of the following requirements:

1. Written confirmation of enrollment from the educational institution attended from January 2021 to May 2021.
2. Written confirmation of enrollment from the educational institution planning to attend in September 2021.
3. Agreement to carry out in a responsible and proficient manner all the duties listed on the job description.

These jobs shall commence on Monday, June 7, 2021, and Monday, June 28, 2021 and shall terminate on Friday, August 27, 2021. The rate of pay shall be fifteen (\$15.00) dollars per hour for the entire work-term.

Carried

c.) Approval of Consolidation Lot 16 Block 10 Plan AA6460 and Lot 17 Block 10 Plan AA6460

Resler/Matthewson

THAT the Council for the Town of Bienfait hereby authorizes the approval of the consolidation of residential Lot 16 Block 10 Plan AA6460 and Lot 17 Block 10 Plan AA6460."

Carried

21/06/01-08 New Business:

a.) Municipal Property Tax Abatement - St. Monica's Parish Church

Resler/Matthewson

THAT the Council for the Town of Bienfait shall abate the municipal portion of the 2021 property taxes for St. Monica's Parish Hall located at 502 Carbon Avenue, Lot 5, Block 11, Plan No. AA6460.

Carried

b.) Smart Power Generator

Matthewson/Johnson

THAT the Town of Bienfait shall contact Smart Power for the rental of generator to be placed at the storm catch basin during the months of high precipitation; and that the cost of the rental is as follows:

- \$200.00 Delivery Fee
- \$250.00 Monthly Standby
- \$100.00 Daily Usage
- \$200.00 Return Fee

Carried

c.) Disposal of Asphalt

Wheeler/Resler

THAT the disposal of the used asphalt that was pulled up from the Main Street repairs be given to residents of the Town of Bienfait on a first come first serve basis.

Carried



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d.) Water Treatment Plant Door Activation Alarms Quote

Johnson/Matthewson

THAT the Council for the Town of Bienfait approves the purchase and installation of door activation sensor alarms at the access points of the Water Treatment Plant; AND that the cost of the scada sensor alarms shall be as follows:

\$1,250.00	Electrical Scope
\$1,250.00	Automation Scope

Carried

e.) Resident Request Curb Alignment

Wheeler/Christensen

THAT the curb alignment request be tabled until the 2021 Budget is complete.

Carried

f.) TAXervice Tax Recovery

Christensen/Resler

THAT the Town of Bienfait shall sign up for TAXervice Tax Recovery for the management of the property tax arrears recovery process for the Town of Bienfait. The responsibility of TAXervice include:

- Track all deadlines
- Provide draft wording for resolutions
- Publish the Tax Enforcement list
- Obtain copies of title as required
- Register the Tax Lien with ISC
- Prepare and arrange service of Notices on owners and person having a registered interest
- Submit request for Consent to Mediation Board
- Prepare Request for Registrar to issue title

AND that the fees of the tax recovery process shall be a maximum of five hundred and ninety-five dollars (\$595.00) per property, and the tax enforcement costs shall be charged against the roll number subject to tax enforcement.

Carried

g.) Amend Policy C – Custom Work

Resler/Johnson

THAT the Custom Work Policy, be amended as presented and attached to, forming part of these minutes.

Carried

7:29 p.m. Councilor David Johnson declared a conflict of interest although remained at the meeting.

h.) Application for Development Permit

Matthewson/Wheeler

THAT the Council for the Town of Bienfait shall grant a Development Approval to David Johnson to build a garden shed located at 326 Walsh Street, Lot 17-18, Block 6, Plan No. S1574, Bienfait, Saskatchewan; renovations cannot begin until a plan review has been completed and a Building Permit has been issued by Professional Building Inspections; all inspection fees will be paid by David Johnson.

Carried



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i.) Resident Request

Wheeler/Christensen

THAT the request made by a resident regarding the flooding issues at the resident's property be acknowledged, and the Administrator shall contact the resident requesting that he attend a regular council meeting for further discussion regarding the Water Drainage Control Opinion provided by KGS Group that was completed and received October 16, 2020, for the West end of Lot 11, Block H, registered plan 60A00 648 as well as the topographic site survey completed by Midwest Surveys Inc. of the lane between Taylor Street and Weldon Road.

Carried

j.) Permit to Operate a Waterworks

Wheeler/Matthewson

THAT the Town of Bienfait shall approve, as presented, the Permit to Operate a Waterworks for the Class 1 Water Treatment Facility and the Class 1 Water Distribution Facility located at Lot 13, Block 3, Plan K151 which provides water for human consumptive use to the Town of Bienfait; AND that the permit takes effect on June 1, 2021 and expires June 1, 2026 unless canceled or suspended before that date; AND that the permit states 3.10 The Permittee shall ensure that the remotely monitored/process controlled facility(s) are visited a minimum of three (3) times per week, with no more than two (2) days between visits.

Carried

k.) Employee On Call Premium

Resler/Johnson

THAT The Town of Bienfait shall approve the rotating on call schedule for the Public Works employees to begin Wednesday through Wednesday, and the on-call premium for each employee shall be seventy-five dollars (\$75.00) in addition to the employees regular pay plus the call out amount of three (3) hours if there is a required call out.

Carried

l.) Temporary Street Closure – July 1st Celebration

Christensen/Wheeler

THAT the Council for the Town of Bienfait as empowered by Section 14 (1) of *The Municipalities Act* shall grant permission for the temporary closure of the following streets to allow for the Bienfait Centennial Parks & Recreation Board July 1st Celebration activities:

- White Street from the intersection of Highway No. 18 to the intersection of Carbon Avenue between the hours of 9:00 a.m. and 12:00 a.m. to allow for the parade;
- Young Street from the intersection of Highway No. 18 to the intersection of Carbon Avenue between the hours of 9:00 a.m. and 12:00 a.m. to allow for the parade;
- Walsh Street from the intersection of Highway No. 18 to the intersection of Carbon Avenue between the hours of 9:00 a.m. and 12:00 a.m. to allow for the parade;
- Main Street from the intersection of Highway No. 18 to the intersection of Carbon Avenue between the hours of 9:00 a.m. and 12:00 a.m. to allow for the parade;
- Taylor Street from the intersection of Highway No. 18 to the intersection of Carbon Avenue between the hours of 9:00 a.m. and 12:00 a.m. to allow for the parade;
- Main Street from the intersection of Highway No. 18 to Railway Avenue between the hours of 11 a.m. and 5 p.m. to host a Farmer's market and car show.

Carried

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m.) July 1st Fireworks Display

Christensen/Resler

THAT the Council for the Town of Bienfait shall grant permission to the Bienfait Parks and Recreation Board to hold a firework display in conjunction with the 2021 July 1st celebration to be held at the Blue Jay Ball Diamonds.

Carried

n.) Bienfait Centennial Parks & Recreation Board Request Prize Donation Canada Day House Decorating Contest

Christensen/Wheeler

THAT the Town of Bienfait shall donate one (1) free utility billing, one seventy-five-dollar (\$75.00) CO-OP fuel card and one fifty-dollar (\$50.00) fuel card to the Bienfait Centennial Parks & Recreation Board Canada Day house decorating contest.

Carried

o.) June is Recreation & Parks Month Proclamation

Wheeler/Johnson

Whereas, in Saskatchewan, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents; and
Whereas, recreation enhances the quality of life, active living and lifelong learning, helps people live happier and longer, develops skills and positive self-image in children and youth, develops creativity and builds healthy bodies and positive lifestyles; and
Whereas, recreation participation builds family unity and social capital, strengthens volunteers and community development, creates community pride and vitality and promotes sensitivity and understanding to cultural diversity; and

Whereas., recreation, therapeutic recreation and leisure education are essential to enhancing the quality of life of individuals who experience living with a disability, or have become ill, or are disadvantaged; and

Whereas, the benefits provided by recreation and parks programs and services reduce healthcare and social service costs, serve to boost the economy, economic renewal and sustainability, enhance property values, attract new business, and increase tourism, and

Whereas, our parks open space and trails ensure ecological sustainability, provide space(s) to enjoy nature, help maintain clean air and water and preserve plant and animal wildlife; and

Whereas, all levels of government, the non-profit and voluntary sectors, and private enterprise throughout the province participate in the planning, development and operations of recreation and parks programs, services and facilities.

Now, Therefore be it Resolved, that the Saskatchewan Parks and Recreation Association (SPRA) does hereby proclaim that June, which witnesses the greening of Saskatchewan and serves as a significant gateway to summer family activities, has been designated as *June is Recreation & Parks Month*, which will annually recognize and celebrate the benefits derived year round from quality public and private recreation and parks resources at the local, regional and provincial levels.

Therefore, the Town of Bienfait, in recognition of the benefits and values that recreation, parks and leisure services provide, does hereby designate the month of June as *June is Recreation & Parks Month*.

Carried

p.) 2021 Bienfait Coalfields Historical Museum Hours

Matthewson/Johnson

THAT the Bienfait Coalfields Historical Museum shall be open for the 2021 season Monday through Friday 8:00 a.m. – 4:30 p.m. and weekend hours upon request until August 27, 2021.

Carried

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21/06/01-09 Correspondence:

Matthewson/Christensen

THAT the correspondence as listed on the agenda be acknowledged and filed for future reference.

Carried

21/06/01-10 Other Business:

21/06/01-11 Adjournment:

THAT this meeting be adjourned at 8:26 p.m.

Carried

Mayor



Administrator