

TOWN OF BIENFAIT
Minutes of the Regular Meeting of Council
Tuesday, June 9, 2020 6:00 p.m.
Municipal Office at Bienfait, Saskatchewan

PRESENT: Mayor Paul Carroll
Councillors Ivan Boyer
Chris Dupuis
Ken Bonokoski
Shirley Wheeler - *absent*
Rob Forster – *arrived at 6:14 p.m.*
Steven Matthewson
Administrator Jessica Franklin

20/06/01-01 Call to Order:

A quorum being present, Mayor Paul Carroll called the meeting to order at 6:03 p.m.

20/06/01-02 Appeal Hearing

6:00 p.m. – *Appeal Hearing for the Order to Remedy on 414 Walsh Street*
No one was present.

6:15 p.m. – *the Appeal Hearing has adjourned.*

6:16 p.m. – *Kent Mehler met with Council to report the daily operations of the Public Work's department.*

6:31 p.m. – *Kent Mehler departed the meeting*

6:31 p.m. – *Administrator Jessica Franklin left the room.*

Discussion took place regarding the Town of Bienfait employees.

6:36 p.m. – *Administrator Jessica Franklin returned to the room.*

20/06/01-04 Minutes:

Matthewson/Bonokoski

THAT the minutes of May 21, 2020, Regular Meeting of Council shall be approved as corrected.

Carried

20/06/01-05 Reports:

Dupuis/Boyer

THAT the following reports be accepted as presented:

- a. Verbal Reports
Council Reports
- b. Written Staff Reports – nothing to report
Administrator's Report
- c. Committee and Other
- d. Other Written Reports – nothing to report



Carried

20/06/01-06 Financials:

a. Bill List No. 1:

Forster/Dupuis

THAT Bill List No. 1 as indicated by cheque #9627 – cheque #9648 in the amount of \$36,629.65 is approved for payment as presented.

Carried

b. Bill List No. 2:

Bonokoski/Dupuis

THAT Bill List No. 1 as indicated by cheque #9649 in the amount of \$54,076.78 is approved for payment as presented.

Carried



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c. Payroll Lists No. 2:

Matthewson/Boyer

THAT Payroll List No. 2 as indicated by cheque #9728 – cheque #9735 in the amount of \$10,887.20 shall be approved for payment as presented.

Carried

d. Financial Statements:

Matthewson/Boyer

THAT the Financial Statements for the Month of May 2020 shall be approved as presented.

Carried

e. Bank Reconciliations:

Dupuis/Forster

THAT the following Bank Reconciliations shall be approved as presented:

1. CU Operating Account – May 2020
2. CU Savings Account – May 2020
3. Locomotive Restoration Fund Account – May 2020
4. Town of Bienfait/Coal Creek Reserve Fund Account – May 2020

Carried

20/06/01-07 Unfinished Business:

b. Rethink Automation

Forster/Boyer

THAT the Town of Bienfait shall contact Rethink Automation to purchase a fully automated water and wastewater instrumentation system that will reduce the need for daily water checks; and that the estimate for the system is fifty one thousand seven hundred fifty dollars (\$51,750.00) plus the additional cost of electrical and mechanical work; and that this project be submitted on a project plan funded by the Municipal Economic Enhancement Program 2020.

Carried

c. Nix 6 Electric Ltd. – Lift Station Electrical Upgrades

Matthewson/Dupuis

THAT the lift station electrical upgrades be tabled to the next regular meeting of Council to provide Council the opportunity to meet with Public Works to deliberate on a cost-effective building addition.

Carried

d. GFL – Garbage Pickup

Forster/Boyer

THAT the GFL Environment Inc. garbage pickup shall be tabled until the next regular meeting of Council.

Carried



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e. Municipal Economic Enhancement Program 2020 (MEEP)

Dupuis/Forster

THAT the Town of Bienfait shall enter into an Agreement with the Government of Saskatchewan for the Municipal Economic Enhancement Program 2020; and that the Agreement shall be for one hundred and nine thousand five hundred and twenty one dollars (\$109,521.00); and that the Project Plan for the program will include the following:

1. The purchase and installation of the automated WTP instrumentation system for fifty-one thousand seven hundred fifty dollars (\$51,750.00);
2. Post Office pavement repairs for an estimate cost of forty thousand dollars (\$40,000.00);
3. Pavement cap on existing failures throughout the Town of Bienfait for the remaining allocated funding of seventeen thousand seven hundred and seventy dollars (\$17,770.00)

Carried

f. Cleaning of Bienfait Town Office and Library Tender

Forster/Boyer

THAT the following tenders were received for the cleaning of the Bienfait Town Office and Bienfait Public Library:

-Sheila Farstad	\$921.00/Monthly
-Save the Stress Cleaning Service	\$480.00/Monthly

After deliberation of both tenders received, the Town of Bienfait shall contact Save the Stress Cleaning Service to provide a weekly cleaning service; and that an annual Agreement be signed prior to commencement of work.

Carried

g. Commissionaires

Forster/Matthewson

THAT the Town of Bienfait shall contact Commissionaires South Saskatchewan to enter into an annual contract for Bylaw Enforcement services; and that the service will be three (3) hours weekly between the dates of June 1 to October 31; and that the cost of this service be three thousand dollars (\$3,000.00) annually as per the quote on file.

Carried

20/06/01-08 New Business:

a. Resident Complaints

Matthewson/Dupuis

THAT the complaint received on June 1, 2020 be acknowledged and kept on file indefinitely.

Carried

c. Order to Remedy – 411 Main Street

Forster/Dupuis

THAT an Order to Remedy for 411 Main Street, legal description 23-24 3 K1551, have until July 27, 2020 at 8:00 a.m. to have the situation rectified due to the dilapidated siding causing safety concerns; and that if the siding is not replaced on the building by the date provided, an external company will be hired to replace the siding, and any and all costs incurred will be charged back to the property.

Carried

d. Museum Window Repair Estimate

Boyer/Forster

THAT the Town of Bienfait shall approved the repairs of two (2) windows on Bethel School and the Bienfait Historical Museum for a cost of six hundred twenty-six dollars (\$626.00) as per quote on file provided by BDM Roofing.

Carried

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e. Bienfait Fire Department Application

Forster/Boyer

THAT Council for the Town of Bienfait approves the Application for Daniyale Lalonde to become a volunteer fire fighter member of the Bienfait Fire Department.

Carried

f. Streetlight – White Street and Highway No. 18

Bonokoski/Boyer

THAT Council for the Town of Bienfait approves the quote provided of four thousand two hundred ninety six dollars and twenty nine cents (\$4,269.29) plus GST for the installation of a new streetlight to be installed at the corner of White Street and Highway No. 18.

Carried

k. Storm Catch Basin Cover

Forster/Dupuis

THAT Council for the Town of Bienfait approves the purchase of a metal fabricated lid on the storm catch basin from KRJ Custom Fabricating at a cost of one thousand one hundred forty one dollars and ninety cents (\$1,141.90) plus taxes as per quote on file.

Carried

l. Office Roof

Forster/Bonokoski

THAT the Town Administrator shall contact Aon Insurance due to the wind damage on the Town Office roof that was caused on May 31, 2020; and that the Town Administrator shall request estimates on the said damage from Estevan Eavestrouthing & Exteriors Inc., Semen Construction and BDM Roofing.

Carried

n. Budget Meeting

Dupuis/Boyer

THAT the date for the Town of Bienfait 2020 Budget meeting be set for June 24, 2020; and that the meeting shall commence at 7:00 p.m. to ensure enough time for the regular meeting of Council set on June 24, 2020 at 6:00 p.m.

Carried

o. ECS Grad Class Sponsorship

Forster/Matthewson

THAT the Town of Bienfait shall sponsor six (6) ECS graduates for a cost of four hundred dollars (\$400.00); and that all sponsored graduates are previous students of Weldon School.

Carried

20/06/01-09 Correspondence:

Boyer/Dupuis

THAT the correspondence as listed on the agenda be acknowledged and filed for future reference.

Carried

20/06/01-10 Other Business:

a. Employee Letter of Leave

Bonokoski/Dupuis

THAT the letter of leave provided by an employee of the Town of Bienfait shall be acknowledged.

Carried



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b. Advertisement for Casual Employee

Dupuis/Forster

THAT the Town of Bienfait shall advertise for one (1) casual public work's employee for the Town of Bienfait to commence as soon as possible; applications will be accepted until July 6, 2020. All applications will be presented at the first July meeting of Council for review.

Carried

c. Lagoon Fencing

Forster/Dupuis

THAT the Town of Bienfait shall request bids to erect a four-strand barb wire fence to surround the Bienfait lagoon; and that the bids received shall be brought to first July meeting of Council for review and approval.

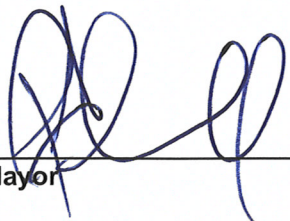
Carried

20/06/01-11 Adjournment:

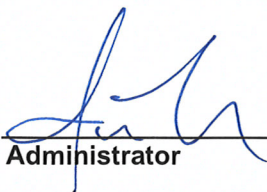
Carroll/Forster

THAT this meeting be adjourned at 7:45 p.m.

Carried



Mayor



Administrator