

**BIENFAIT TOWN COUNCIL**  
**Regular Meeting of Council**  
**Wednesday, September 11, 2024**  
**Municipal Office at Bienfait, Saskatchewan**  
**AGENDA**

**Official Oath of Office**

**01 Call to Order**

**02 Delegation**

6:00 Travis and Alexis at SaskPower

**03 Consideration of Agenda**

a.) Review of Agenda as presented, revise as required

**04 Minutes of Previous Meeting**

- a.) Review of Minutes of the August 14, 2024, Regular Council Meeting
- b.) Presentation of errors, omissions or corrections – MOTION to approve

**05 Reports – Council, Staff and Other**

- a.) Verbal Council Reports:
- b.) Waterworks Operational Records – August 2024

**06 Financial**

- a.) Bill List #1
- b.) Payroll List #1
- c.) Payroll List #2
- d.) Financial Statements – March, April, May, June 2024
- e.) Bank Reconciliations – March, April, May, June 2024
- f.) MasterCard Statements – May, June 2024

**07 Unfinished Business**

- a.) Turnbull Excavating Ltd. Quote

**08 New Business**

- a.) Resident Complaint
- b.) Resident Letter of Concern
- c.) Resident Complaint
- d.) Employee Letter of Concern
- e.) CCBF GR Agreement
- f.) Advance Poll
- g.) Polling Place
- h.) Nomination Period
- i.) Election Officials
- j.) Crown Investments Corporation Invitation
- k.) Dynamic Signs Inc. Invoice

**09 Correspondence**

- a.) Strengthening Front-Line Policing & Recruitment Efforts
- b.) Nicholas Paulson Resume

**10 Other Business**

**11 Adjournment**



**TOWN OF BIENFAIT**  
**Minutes of the Regular Meeting of Council**  
**Wednesday, September 11, 2024 6:00 p.m.**  
**Municipal Office at Bienfait, Saskatchewan**

**PRESENT:** Mayor Ken Bonokoski  
Councillors Ivan Boyer  
Shirley Wheeler - *absent*  
Les Christensen  
David Johnson  
Gerald Resler  
Melissa Rensby  
Administrator Jessica Franklin

**24/09/11-01 Call to Order:**

A quorum being present, Mayor Ken Bonokoski called the meeting to order at 5:55 p.m.

**24/09/11-02 Delegate**

5:55 p.m. Travis Sandeski and Alexis Doyle met with Council to discuss SaskPower's SMR Strategy.

6:49 p.m. Travis and Alexis departed the meeting.

**24/09/11-04 Minutes:**

**Rensby/Wheeler**

THAT the minutes of August 14, 2024, Regular Meeting of Council shall be approved as presented.

**Carried**

**24/09/11-05 Reports:**

**Johnson/Resler**

THAT the following reports be accepted as presented:

- a. Verbal Reports
- Council Reports
- b. Waterworks Operational Records – August 2024

**Carried**

**24/09/11-06 Financials:**

**a. Bill List No. 1:**

**Johnson/Rensby**

THAT Bill List No. 1 as indicated by cheque #11531 – cheque #11566 in the amount of \$55,887.35 is approved for payment as presented.

**Carried**

**b. Payroll List No. 1:**

**Boyer/Christensen**

THAT Payroll List No. 1 as indicated by cheque #10591 – cheque #10598 in the amount of \$10,549.24 is approved for payment as presented.

**Carried**

**c. Payroll List No. 2:**

**Rensby/Johnson**

THAT Payroll List No. 1 as indicated by cheque #10599 – cheque #10603 in the amount of \$8,290.05 is approved for payment as presented.

**Carried**

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**d. Financial Statements:**

**Boyer/Rensby**

THAT the Financial Statements for the Months of March, April, May and June 2024 shall be approved as presented.

**Carried**

**e. Bank Reconciliations:**

**Resler/Christensen**

THAT the following Bank Reconciliations shall be approved as presented:

1. CU Operating Account – March, April, May and June 2024

**Carried**

**f. Mastercard Statements**

**Johnson/Boyer**

THAT the Mastercard Payments for the Months of May and June 2024 shall be approved as presented.

**Carried**

**24/09/11-07 Unfinished Business:**

**a.) Turnbull Excavating Ltd. Quote**

**Resler/Wheeler**

THAT the Town of Bienfait received confirmation from the Ministry of Highways regarding them providing the HDPE culvert and cost sharing the excavation of existing culvert and placing the new culvert, supplying and placing the gravel for a cost of five thousand nine hundred thirty dollars (\$5,930.00); and that the cost shall be split between the Town of Bienfait and the Ministry of Highways.

**Carried**

**24/09/11-08 New Business:**

**a.) Resident Complaint**

**Resler/Rensby**

THAT the Town of Bienfait shall request a legal opinion from MLT Aikins Ltd. prior to sending a letter to 214 Aldridge Street regarding a dangerous dog complaint.

**Carried**

**b.) Resident Letter of Concern**

**Christensen/Johnson**

THAT an Order to Remedy for 209 Cuddington Avenue, legal description Lot 6, Block 13, Plan AC6017, have until October 9, 2024 at 8:00 a.m. to have the situation rectified due to the untidy and unsightly property and outdoor storage of materials by the date provided, an external company will be hired to remove all of the nuisances, and any and all costs incurred will be charged back to the property.

**Carried**

**c.) Resident Complaint**

**Resler/Rensby**

THAT a letter be sent to \*\*\* Carbon Avenue requesting that the vehicles shall not be parked on the sidewalk, as well as all vehicles parked on the street must be insured.

**Carried**

*7:53 p.m. Before any discussion took place on the Town of Bienfait employees' letter of concern, an in-camera session was requested.*

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7:56 p.m. the meeting was reconvened.

**d.) Employee Letter of Concern**

**Resler/Rensby**

THAT the letter of concern be acknowledged, and a letter of reply shall be sent to confirm all wages are considered and adjusted during the first meeting of every year.

**Carried**

**e.) CCBF GR Agreement**

**Boyer/Resler**

THAT the Town of Bienfait shall sign the Municipal Funding Agreement under the Canada Community Building Fund Program; AND that the agreement is for ten (10) years.

**Carried**

**f.) Advance Poll**

**Christensen/Boyer**

THAT an advance poll be held for the election for the office of the Town of Bienfait for six (6) Councillors and one (1) Mayor on November 6, 2024.

**Carried**

**g.) Polling Place**

**Rensby/Boyer**

THAT the polling station for the municipal election be held at the Bienfait Legion, 434 Main Street, Bienfait, Saskatchewan.

**Carried**

**h.) Nomination Period**

**Johnson/Rensby**

THAT the Notice of Call for Nominations shall begin Monday September 23, 2024; AND that the Notice of Call for Nominations shall be advertised in the Estevan Mercury.

**Carried**

**i.) Election Officials**

**Johnson/Boyer**

THAT the Council for the Town of Bienfait shall approve the following remuneration for the election officials officiating at the 2024 Municipal Election to be held Wednesday, November 13, 2024:

- |                             |                      |
|-----------------------------|----------------------|
| 1. Deputy Returning Officer | \$250.00 for the day |
| 2. Poll Clerk               | \$250.00 for the day |
| 3. Information Officer      | \$250.00 for the day |

**Carried**

**24/09/11-09 Correspondence:**

**Rensby/Boyer**

THAT the correspondence as listed on the agenda be acknowledged and filed for future reference.

**Carried**

**24/09/11-10 Other Business:**

**Johnson/Christensen**

THAT the Town of Bienfait shall purchase wood chips for the lagoon.

**Carried**

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**Resler/Johnson**

THAT the Town of Bienfait shall order CA-90 Cold-pour crack filler from Western Asphalt Products.

**Carried**

**Johnson/Resler**

THAT the Town of Bienfait shall purchase and donate a printer to the Southeast Regional Public Library in Bienfait.

**Carried**

**Johnson/Boyer**

THAT the Town of Bienfait shall inquire about a structural engineered report for a new building over the Bienfait Memorial Arena's ice surface,

**Carried**

**24/09/11-11 Adjournment:**

**Bonokoski/Johnson**

THAT this meeting be adjourned at 8:14 p.m.

**Carried**

\_\_\_\_\_  
**Mayor**

  
\_\_\_\_\_  
**Administrator**